

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS
JANUARY 31, 2019
9:00 AM REGULAR SESSION**

**Commissioners met in regular session. Judge Tefteller was not present.
Commissioner Frank Berka resided.**

- 1. Invocation.**
Prayer said by Frank Berka
- 2. Pledges.**
- 3. Consider and take action on approval of:**
 - A. The minutes of previous meeting:**
Motion to approve the minutes of previous meeting as written made by Jay Miller
Second by Paula Gentry
Paula Gentry, Dustin Nicholson, Frank Berka and Jay Miller voted for.
Motion approved. (Minutes of meeting held on January 11th)
 - B. Payroll changes:**
Motion to approve payroll changes made by Paula Gentry
Second by Jay Miller
Paula Gentry, Dustin Nicholson, Frank Berka and Jay Miller voted for.
Motion approved.
Copies attached.
 - C. Payroll:**
Motion to approve payroll made by Dustin Nicholson
Second by Jay Miller Frank Berka abstained
Paula Gentry, Dustin Nicholson and Jay Miller voted for.
Motion approved.
Copy attached.

- D. Budget amendments:**
Motion to approve budget amendments made by Paula Gentry
Second by Dustin Nicholson
Paula Gentry, Dustin Nicholson, Frank Berka and Jay Miller voted for.
Motion approved.
Copy attached.
- E. Accounts payable:
Expense Approval Report:**
Motion to approve accounts payable made by Paula Gentry
Second by Dustin Nicholson
Paula Gentry, Dustin Nicholson, Frank Berka and Jay Miller voted for.
Motion approved.
Copy attached.
- F. Accept for recording: Auditor reports; Treasurer reports; Bonds;
Oaths; Deputations; Certificates; State and County Taxes
Summary; refund of overpayment or erroneous tax payments in
excess of \$2500.00; Constable Pct. 1 Racial Profiling Report;
Notice of Termination of CONTRACT FOR COURT COLLECTION
SERVICES between Upshur County and Graves Humphries Stahl,
Ltd.; CONTRACT FOR COURT COLLECTION SERVICES between
Upshur County and Graves Humphries Stahl, Ltd.; Contract for
services between Upshur County and NET Data (with effective
date corrected); and applications for use of Upshur County roads
and rights-of-way and permit requests.**
Motion to record all documents listed above made by Jay Miller
Second by Dustin Nicholson
Paula Gentry, Dustin Nicholson, Frank Berka and Jay Miller voted for.
Motion approved.
Copies attached.

4. Discuss and take action to made additional appointments to the Child Welfare Board.

Motion to add Elizabeth Roberts, Melinda Wiggington and Kristen Matthews as additional appointments to the Child Welfare Board made by Dustin Nicholson
Second by Jay Miller
Paula Gentry, Dustin Nicholson, Frank Berka and Jay Miller voted for.
Motion approved.

5. Discuss and take action to approve expenditures from Records Management Fund for file folders for the District Attorney's felony and misdemeanor departments.

Motion to approve the expenditures from Records Management Fund for the District Attorney's office made by Paula Gentry
Second by Jay Miller
Paula Gentry, Dustin Nicholson, Frank Berka and Jay Miller voted for.
Motion approved.

6. Discuss and take action to approve installing carpet in the Commissioners' offices.

Motion to approve the installation of excess carpet in some of the Commissioners' offices made by Jay Miller
Second by Paula Gentry
Paula Gentry, Dustin Nicholson, Frank Berka and Jay Miller voted for.
Motion approved.

7. Discuss and take action to approve the Upshur County Investment Policy for 2017-2018.

Motion to approve the Upshur County Investment Policy made by Paula Gentry
Second by Jay Miller
Paula Gentry, Dustin Nicholson, Frank Berka and Jay Miller voted for.
Motion approved.
Copy attached.

8. Discuss and take action to place NO TANDEM AXLE TRUCKS signs on Iris Road from the intersection of Hwy 155 & Iris to Iris & Orchid.

This item was tabled till a later date.

9. Discuss and take action to approve Road & Bridge Department to acquire a Voyager Card to be used for emergency purposes only.

Motion to approve Road and Bridge to acquire a Voyager Card for emergency purposes only with Andy Jordan and Lisa Tefteller being the only persons who have access made by Dustin Nicholson

Second by Jay Miller

Paula Gentry, Dustin Nicholson, Frank Berka and Jay Miller voted for.

Motion approved.

10. Discuss and take action to seek sealed bids for Road and Bridge fuel, materials and services.

Commissioner Nicholson left the Courtroom due to a possible conflict of interest.

Motion to allow the Road Administrator to go out for bids for Road and Bridge Materials and Services to be submitted by 5:00pm February 27, 2019 to the County Judges office and to be opened on February 28 at the Regular Session of Commissioner's Court and awarded at a later Commissioner's Court Meeting made by Jay Miller

Second Paula Gentry

Paula Gentry, Frank Berka and Jay Miller voted for.

Motion approved.

11. Discuss and take action to approve Road and Bridge building a road from Hwy 271 S to the entrance of Dixon Cemetery.

Motion to approve Road and Bridge to build the road and spread the donated materials made by Paula Gentry

Second by Dustin Nicholson

Paula Gentry, Dustin Nicholson, Frank Berka and Jay Miller voted for.

Motion approved.

12. Discuss and take action to nominate a candidate to fill an unexpired term on the Upshur County Appraisal District Board of Directors.

Motion to nominate Joy Gross to fill the unexpired term on the Appraisal District Board of Directors made by Frank Berka

Second by Paula Gentry

Paula Gentry, Dustin Nicholson, Frank Berka and Jay Miller voted for.

Motion approved.

Copy attached.

13. Discuss and take action to accept the Special Warranty Deed from the City of Gilmer for the Upshur County Library.

Motion to accept the Special Warranty Deed from the City of Gilmer dated January 11, 2018 for the Upshur County Library and retire the General Warranty Deed dated November 18, 2004 made by Frank Berka

Second by Paula Gentry

Paula Gentry, Dustin Nicholson, Frank Berka and Jay Miller voted for.

Motion approved.

Copy attached.

14. Discuss and take action to accept for recording the final plat of Angus Estates.

Motion to accept for recording the final plat of Angus Estates made by Jay Miller

Second by Paula Gentry

Paula Gentry, Dustin Nicholson, Frank Berka and Jay Miller voted for.

Motion approved.

Copy attached.

15. Discuss and take action to approve the Request for Proposals for Health Insurance Consulting/Brokerage Services and to accept proposals for these services.

Motion to send out request for proposals for Health Insurance Consulting/Brokerage Services and have them returned by 5:00pm March 28th to the County Judge's office, open them in Commissioner's Court on March 29th and hopefully award them at the Commissioner's Court meeting on April 15th made by Paula Gentry

Second by Jay Miller

Motion approved

Copy attached.

16. Adjourn.



Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.

